

## CURRICULUM VITAE

**Name:** HUNKUTEN, Oluwaseun Tolulope Nee AKINSEHINWA  
**Email Address:** tpakinsehinwa@mtu.edu.ng, [toluakinsehinwa@gmail.com](mailto:toluakinsehinwa@gmail.com)  
**Place and Date of Birth:** Ondo; 16th July, 1985  
**State/Local Govt. of Origin:** Ondo State, Ondo West Local Government  
**Nationality:** Nigerian  
**Permanent Home Address:** 18A, Adebayo Street, Alapere Ketu, Lagos  
**Current Postal Address:** Students Affairs Department, Mountain Top University  
**Marital Status:** Married  
**Number and Ages of Children:** 2 (3 and 1 year(s) old respectively)

### **Education and Institutions Attended (with dates)**

2015 – 2016, University of Ibadan, Ibadan, Oyo State  
2009 - 2013, Adekunle Ajasin University, Akungba Akoko, Ondo State  
1995 – 2001, Adeyemi Demonstration Secondary School, Ondo State  
1989 – 1995, Saint Raphael Kiddies School, Ondo, Ondo State

### **Academic Qualifications Obtained (with dates)**

2016 Masters of Science in Political Science (Public Administration)  
2015 Proficiency certificate in Management (Graduate)  
2013 Bachelor of Science in Public Administration Second Class (Hons.) Upper Division  
2001 Senior School Certificate Examination (SSCE)  
1995 Primary School leaving Certificate

### **Professional Qualifications Obtained**

Nigerian Institute of Management (chartered)

### **Work Experience**

#### **Higher Housekeeper, Female Halls of Residence (MTUCONTISS 08 STEP 3)**

Mountain Top University, Prayer city, Ibafo, Ogun State

Students Affairs Divisions

Job Description; Performs administrative functions relating to the halls of residence, carries out students' registration in relation to the halls of residence amongst other administrative duties.

2020 -Till date

**Housekeeper, Female Halls of Residence (MTUCONTISS 07 STEP 03)**

Mountain Top University, Prayer city, Ibafo, Ogun State

Students Affairs Divisions

Job Description: Performs administrative functions relating to the halls of residence, carries out students' registration in relation to the halls of residence amongst other administrative duties.

2017 - 2020

**Administrative Assistant**

National Youth Service Corps (NYSC) March 2014 – March 2015,  
Egbeda Local Government (Administrative Assistant), Ibadan, Oyo State

Job Description: Administrative Assistant to the Director of Administrations, Performs administrative functions, Managing correspondence

2014 - 2015

**Administrative Assistant**

Dynamic Women International (NGO) 2016 – 2017

Job Description: Receiving and dissemination of information, scheduling appointments and maintains executive calendars

**Publications**

Bureaucratic Corruption and the Federal Road Safety Corps (FRSC) of Nigeria (University of Ibadan 2016)

The Role of the Judiciary in the Practice of Nigeria Nascent Democracy (Adekunle Ajasin University, 2012)

The Effect of Package, Brand and Design on Marketability of canned foods in Nigeria. A case study of Nestle Food PLC (Kwara State Polytechnic 2007)

**Other Activities outside Current Employment**

- ❖ Strong Advocate of the University rules and regulations towards achieving the mission and vision of Mountain Top University.
  
- ❖ Members of different committees such as Security Committee, Welfare committee and Hostel committee; Mountain Top University.
- ❖ Management skill for Administrative proficiency
  
- ❖ Department President, National Association of Political Science and Public Administration, Adekunle Ajasin University, Akungba Akoko

### **Conferences and Seminar Attended with dates**

1. Safety and Basic Electrical/ Structure Maintenance Training June 2023
2. Workshop for newly appointed staff of Students Affairs and Housekeeper 2022
3. Advanced Digital Appreciation Programme for Tertiary Institutions: Statistical Package for Social Sciences by Digital Bridge Institute; International Centre for Information and Communications Tech. Studies, Nov 23th – 27th, 2020
4. Institute of National Transformation (INT): Mountain Top University, 2019
5. Advanced Digital Appreciation Programme for Tertiary Institutions: Statistical Package for Social Sciences by Digital Bridge Institute; International Centre for Information and Communications Tech. Studies, Nov 23th – 27th, 2019

### **Referees**

#### **Dr. Oluwasuji Oluwole**

Department of Political Science  
Adekunle Ajasin University  
Akungba Akoko, Ondo State  
08034307530

#### **Dr. Akinmurele Akinyemi**

Department of English Language  
University of Ibadan  
Ibadan, Oyo State  
08032200186

#### **Pst. Akinyele Lewis Akintewe**

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