

Oyindamola Olayinka OLURIN

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PROFILE SUMMARY

Oyindamola is an excellent legal practitioner with a track record of diligence, intelligence, assiduousness and industry. She is vast and skilled in legal drafting and research, corporate governance, negotiation and advocacy. She is a passionate worker with expedient interpersonal skills, outstanding verbal and written communication. She is also goal and result oriented. She ensures to add value to every organization and team she works with.

EDUCATION

- **Barrister at Law (B.L)** **2019**
Nigerian Law School, Lagos State, Nigeria
- **Bachelor of Laws (LL. B)** **2018**
Bowen University, Osun State, Nigeria

CORE COMPETENCIES

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|----------------------|--------------------------|------------------------|
| • Business Law | • Administrative Support | • Trial Preparation |
| • Legal Counseling | • Contract Negotiation | • Due Diligence |
| • Records Management | • Legal Drafting | • Corporate Governance |
| • Dispute Resolution | • Legal Research | • Advocacy |

EXPERIENCES

WORK EXPERIENCE

ADMINISTRATIVE OFFICER TO LEGAL OFFICER **2022 - Present** MOUNTAIN TOP UNIVERSITY

- Provide legal opinion to the University on external collaborations and land purchase agreements.
- Interpret laws during disciplinary committee meetings.
- Ensure the compliance of the University with the relevant regulatory laws and bodies.

LEGAL PRACTITIONER **2021 - 2022**

THE HAVEN SOLICITORS, IBADAN

- Represented clients with devotion, dedication and integrity.
- Drafted and reviewed court processes, legal documents as well as contacts with care, precision and accuracy.

LEGAL TEAM MEMBER (NYSC ASSOCIATE) **2019 - 2020**

UNIVERSITY OF IBADAN, IBADAN

- Participated and contributed to the reconstruction of the University's Constitution.
- Prepared and reviewed legal documents, thereby reducing the legal risks of the University.
- Provided organizational assistance to the other counsel in the team.

LEADERSHIP EXPERIENCE

- **Sports Director** – Faculty of Law, Bowen University, Osun State, Nigeria **2016 – 2017**

AWARDS AND CERTIFICATIONS

- **VICHBE** – “The Relevance of Good University Laws and its Place in Good Governance and Efficiency of University” **2022**
- **Bowen University** – Sports Director **2017**

REFEREES

Available on Request