

CURRICULUM VITAE

BAMIDELE Evelyn Olohi *LLB Law, LL.M Law, CIA*

PERSONAL DATA

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PLACE AND DATE OF BIRTH: UROMI EDO STATE 6TH, October 1972

STATE AND LOCAL GOVERNMENT OF ORIGIN: EDO, Owan East Local Government

NATIONALITY: NIGERIAN

HOME ADDRESS: Plot 5 Block 13, Estate 12, Redemption Camp, Mowe Ogun State

POSTAL ADDRESS: Plot 5 Block 13, Estate 12, Redemption Camp, Mowe Ogun State

MARITAL STATUS: MARRIED

NUMBER AND AGE OF CHILDREN: Three (3) 11, 9 & 7

EDUCATIONAL BACKGROUND

<i>SCHOOLS ATTENDED</i>	<i>QUALIFICATIONS OBTAINED</i>	<i>DATES</i>
UNIVERSITY OF IBADAN (2003- 2005)	MASTERS IN LAW (LL.M)	2005
AMBROSE ALLI UNIVERSITY, EKPOMA EDO STATE	(LLB) LAW <i>Second Class Honour (Lower Division)</i>	1990 - 1996
NIGERIAN LAW SCHOOL LAGOS.	BARRISTER- AT- LAW (BL) Certificate	1997
MARYMOUNT COLLEGE AGBOR.	WEST AFRICAN SCHOOL CERTIFICATE (WAEC)	1983 -1988

WORKING EXPERIENCE

COMPANY: **E. O. Bamidele & Co. Barristers, Solicitors & Property Consultants**
LOCATION: **Estate 12 off Ring Road, Redemption Camp, Mowe Ogun State**
DESIGNATION: **Senior Partner**
DATE: **August 2015 - till Date**

DUTIES

- Handle legal issues relating to contract and land agreements for Personal and Corporate clients
- Provide legal opinion on all kind of contract documents and also represent clients in meetings in respect to all contract relationship to be entered into.
- Responsible for drafting all legal contracts and agreements entered into by both corporate and individual clients.
- Act as agents on behalf of both corporate and individual clients in respect of the purchase of both movable and immovable property

COMPANY: Redeemer's University

LOCATION: KM 46 Lagos Ibadan Express Way, Redemption Camp, Mowe Ogun State

DESIGNATION: PRINCIPAL ASSISTANT REGISTRAR / LEGAL OFFICER

DATE: August 2006 till September 2014

DUTIES

- Head Legal Department Redeemer's University
- As Head I assisted the Registrar and the Vice chancellor all legal issues emanating from the various departments in the University.
- Responsible for drafting all legal contracts and agreements entered into with the University
- Involved in the drafting/amemmdment of the university law, staff conditions of service, staff hand book, students hand book and other related university internal policy document.
- Provide Legal opinion and advise to all relevant arms of the University
- Monitor and advise the University Management on staff and student Discipline
- Attend court to represent the University in court in cases the University is involved in
- Liaise with external solicitors handling court cases on behalf of the University to ensure proper representation
- Provide legal services to the University on her moveable and immovable property

Committees Involved:

- ✓ Member Staff Disciplinary Committee
- ✓ Member Students Disciplinary panels
- ✓ Member Council committee on the amendment of the University Law
- ✓ Member Permanent Site Development Committee
- ✓ Company Secretary to the Redeemer's University BUSINESS CONSULT Board
- ✓ Member committee on the redrafting and amendment of Staff Handbook and Conditions of Service
- ✓ Secretary Staff Housing allocation Committee
- ✓ Member Staff Refurbishing Committee

COMPANY: RAO Investment Property Company

LOCATION: 3/5 Ikoyi Cresent, Ikoyi Lagos.

DESIGNATION: Legal Adviser

DATE: August 2005 – July 2006

DUTIES:

- Responsible for drafting all forms of agreements and other legal documents.
- Attend meetings for legal representation on behalf of the company with individual and corporate clients
- Attend court to represent the company in litigation matters
- Liaise with external solicitors handling court cases on behalf of the company
- Give appropriate legal advice to the company management on decisions to be taken in respect of clients (tenants) and staff
- Acting Head Human Resources and Personnel Management
- Responsible for preparation of advert to fill vacant positions
- Short listing candidates for interview to fill vacant positions in the organization
- Invite candidates for interview and arrange for the interview panels
- Prepare letter of appointment for successful candidate to be signed by the M.D
- Organize induction Course for newly employed Staff in the Organization.

COMPANY: **Dele Awoniyi &Co (Legal Practitioners)**

LOCATION: 22, Allen Avenue Ikeja Lagos

DESIGNATION: **Solicitor & Advocate**

DATE: September 2002 – July 2005

DUTIES:

- Attending the court to represent clients in litigation cases
- Conducting search in the Lands Registry office
- Registration of Land document, Certificate of Occupancy and obtaining of Governors consent for all land transfer
- Preparation and Drafting of all court processes for filling
- Responsible for Drafting of different agreement, leases and other forms of land documentation
- Attending meetings on behalf of individual and corporate clients for business proposals, and upcoming companies.
- Registration of Companies at the Corporate Affairs Commission
- Registration of Trade Marks, Trade Names, Patents at the Ministry of Commerce Abuja

COMPANY: **Ossai & Company. Attorneys- at-Law**

LOCATION: 44, Opebi Road, Ikeja, Lagos

DESIGNATION: **Solicitor and Advocate**

DATE: March. 1999 – July 2002

DUTIES:

- Attending the court to represent clients on litigation Matters
- Conducting search in the Lands Registry office and registration at the lands Registry
- Preparation and Drafting of all court processes for filling
- Drafting of various kinds of agreement, leases and other forms of land documentation
- Attending meetings on behalf of clients for business proposals, upcoming company
- Registration of Companies at the Corporate Affairs Commission
- Registration Of Trade Marks at the Trade Mark office at Abuja

PROFESSIONAL BODIES:

1. Member Nigerian Bar Association
2. Member Association of Nigerian Professional Administrators (ANUPA)
3. Full Member Chartered Institute of Administrators (CIA)

CONFRENCES/SEMINARS ATTENDED:

1. 'The professional Administrator in the Contemporary University System' (ANUPA) National conference Ilorin (November, 2008)
2. 'Managing staff disciplinary exercise and dismissals organized by the Institute for Administrative Reforms and Secretarial Studies Lagos (24th May, 2014)
3. 'Globalisation of African Pentecostalism the changing face of world Christianity' organized by The Redeemed Christian Bible College with the Department of Religious Studies University of Ibadan (July 2016)

REFEREES:

1. **Professor (Mrs) Adebola Adebileje**
Deputy Vice Chancellor
Redeemer's University
Ede.
2. **Dr. (Mrs). Aemere Ogunlaja**
Biological Sciences Dept
College of Natural Sciences
Redeemers University
Ede, Osun State
3. **Mrs. Moji O. Oje**
Deputy Registrar (Human Resources)
Redeemers University
Ede

